

HOLFORD PARSIH COUNCIL

DATA PROTECTION POLICY

Personal data is any information about a living individual which allows them to be identified from that data (for example a name, photographs, videos, email address, or address). The processing of personal data is governed by legislation relating to personal data which applies in the United Kingdom including the General Data Protection Regulation (GDPR), the Data Protection Act 2018 and other legislation relating to personal data and rights such as the Human Rights Act.

A Data Controller is the person (or organisation) who determines the purposes for which and the manner in which any personal data are, or are to be, processed. Kilve Parish Council is a Data Controller and is registered with the ICO - Registration Number ICO-000 tba

Summary

In accordance with the law:

- Holford Parish Council only collect a limited amount of information about you that is necessary for correspondence, information and service provision.
- Holford Parish Council do not use profiling, we do not sell or pass your data to third parties except as specified in the Privacy Notice.
- Holford Parish Council do not use your data for purposes other than those specified.
- Holford Parish Council make sure your data is stored securely.
- Holford Parish Council delete all information deemed to be no longer necessary.
- Holford Parish Council constantly review our Privacy Policies to keep them up to date in protecting your data.

Please contact us if you have any questions about this Privacy Policy or the personal data we hold about you or to exercise all relevant rights, queries or complaints at the Parish Office as above, or by e-mail to: clerk@holford-pc.gov.uk

If you have a complaint regarding the way your personal data has been processed you may also make a complaint to the Information Commissioners Office by e-mail to casework@ico.org.uk or tel: 0303 123 1113.

Created and approved - May 2023

Reviewed and approved – September 2025