**HOLFORD PARISH COUNCIL – Full Council Meeting**

Meeting Date, Time and Location:

8th January 2024, 19:30 @ Holford & District Village Hall

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| **Holford Parish Council** | **Initials (XX)** | **Attendance** |  | **Somerset Council** | **Initials (XX)** | **Attendance** |
| Mike Copleston (ch) chairChairman | MC | **✓** |  | Hugh Davies | HD | **✓** |
| Ann Anderson | AA | **✓** |  | Rosemary Woods | RW | **x** |
| Sarah Nason | SN | **✓** |  |  |  |  |
| Reuben Morris | RM | **✓** |  |  |  |  |
| Stephen Campbell | SC | **✓** |  | **Police Community Support Officers** |  |  |
|  |  |  |  | Zack Howe | ZH | x |
|  |  |  |  | **Public Path Liaison Officer** |  |  |
| Karen Scott (clerk) | KS | **✓** |  | Sue Edwards | SE | x |
|  |  |  |  | **Members of the Public** | MOP | 1 |

Key – P = Proposed, S = Seconded

1. **001/24**: **Public Participation –** None
2. **002/24:** **To receive apologies for absence and approve the reasons given –** None.
3. **003/24:** **Declarations of Interest and Requests for Dispensations.** None.
4. **004/24:** **To approve and sign as a correct record of the minutes of the Full Parish Council meeting held on 13th November 2023** Approved and signed.
5. **005/24:** **Update on outstanding Actions** not appearing on the agenda – See action list**.**
6. **006/24:** **To receive report from County Councillor Hugh Davies** – see report. Following discussion, it was agreed that councillors will respond to Somerset Councils Budget Consultation and Avon & Somerset Police consultation individually and KS will post it to Facebook. HD will raise the issue that if they close the Waste Centres, fly tipping will increase.
7. **007/24**: **To receive report from County Councillor Rosemary Woods** – see report.
8. **008/24** **To Receive** **Chairs report** – see report.
9. **009/24**: **Councillors Updates**

* **SIDs** – Still waiting for the posts to be installed.
* **Restoration of Fingerposts Update** – On-going.
* **Holford Road Safety Working Group Update** – Matthew Prince (Service Transport Manager) has been invited to visit and see the issues first hand.
* **SALC AGM Update** – See report.
* **LCN Update –** No further update. Next meeting 31st January 2024.
* **Maintenance Contract –** obtain a quote that includes strimming and collecting the grass around the gullies.

1. **010/24** **Clerks report and finance matters**

* Review the budget spend to date – Reviewed.
* Report/approve income received and invoices paid since the last meeting.
  + No income received.
  + The following has been paid:
    - Microsoft 365 November & December - £12.36
    - Bank charges November & December - £5.00
    - Clerk salary and PAYE, November & December.
    - H&D Village Hall inv 1920426 £9.00
    - H&D Village Hall inv 1920435 £9.00
    - Wood-Land Southwest Ltd inv 3494 £648.00
    - Printing of Welcome cards £32.90
    - SALC affiliation fee inv 2508 £85.98
    - ICO registration £35.00
* To review and Approve invoices to be paid. All agreed.
  + - Public Works Loan (Village Hall) £554.99
    - Christmas lights for Lych Gate £34.99.
* To review, agree and sign the Bank Statement – Agreed and bank statement signed.
* To agree to purchase a further supply of welcome cards as the new supply has almost been used up – not in budget. Agreed to order 20.
* To agree budget and precept requirements for 2024/2025 – Following discussion, agreed to arrange an extra meeting later in January 2024.

1. **011/24** Correspondence - None
2. **012/24** Any other business for next agenda.
   * + Reports from coffee morning – None
     + Agreed that SN will attend the coffee morning in February and MC in March.
3. **013/24**: Date of next meeting – Full Parish Council Meeting – Monday 11th March 2024. However, there will be a further meeting in January to discuss budget issues.