Holford Parish Council – Agenda Motion Form

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| *Motion to be added to Agenda:*  ***To agree to the formation of a working group or committee to devise, test and implement a Critical Incident Action Plan***  Words to put on the agenda, needs to be an action such as ‘to agree’ ‘to approve’ | *Meeting Date:* 11th September 2023 |
| *The situation to be addressed:*  Holford is an isolated village with many elderly residents. In severe weather situations, it is possible that the village will lose power for extended periods. A tested action plan, to be implemented if such a situation occurs, could ensure that residents are kept updated and any serious situation such as lack of heat, lack of hot food and the need to get to a hospital, could be managed.  Note: This would not only be in severe weather situations, but any other where there are villagers at risk due to an external event. | |
| *Your evidence:* Storm Eunice took out Power to much of the local area for almost 4 days in 2022. There is evidence to suggest that the frequency of severe storms is increasing….  Was this raised by a resident Y/N: No | |
| *Your solution (if applicable):* A working group of councillors and residents could look at the impact of the storm on local villages, assess what the issues were and create a plan to be implemented quickly, should such a situation arise in the future. They could then undertake a desk top run through and after review, a full test.  If grant funding is required, the working group will need to become a committee of Holford PC with non-councillors co-opted onto that committee.  Regardless of what form the group takes, it will need an agreed Terms of Reference. | |
| *Benefits:*   * Well-being of residents. * Residents aware of who to contact in such a situation. * Holford PC will know what organisations to contact for updates. * Outside organisations will have a point of contact. | *Disadvantages:*   * There is likely to be a cost element |
| *Costs (if known):* If a working Group is set up then costs zero unless clerk is required.  If committee is set up, the clerk is required to issue agenda’s and minutes and those meetings will entail an increase to the salary scale point. | *Are these costs actual or an estimate? If actual, we require 3 quotes.*  *Has opportunities for funding been explored?* No |
| *Next Steps:*   * Council to agree to set up working group. * Review what plans other local Parish Councils have in place. * Investigate whether there is funding available? * Ask residents who would be interested in helping | |
| For completion after the meeting: Motion passed Yes/No  Agreed next steps: | |