



HOLFORD PARISH COUNCIL

Meeting Date, Time and Location:
11 July 2022, 19:00 @ Holford & District Village Hall

| Holford Parish Council | Initials (XX) |
|----------------------------------|---------------|
| Emily Heckscher - Chairman | EH |
| Peter Grandfield - Vice Chairman | PG |
| Hema Stanley - Clerk/RFO | HS |
| Kate Court | KC |
| Kate Hammond | KH |
| Stuart Moffatt | SMT |
| Steve Mottershead | SMD |
| Terry Hayes | TH |

| Somerset West & Taunton Council | Initials (XX) |
|--|---------------|
| Chris Morgan | CM |
| Somerset County Council | |
| Hugh Davies | HD |
| Rosemary Woods | RW |
| Police Community Support Officers | |
| Sue Thompson; Sue Marks | ST; SM |
| Public Path Liaison Officer | |
| Sue Edwards | SE |

Have your say – Community issues / concerns.
Duration and content at Chairman's discretion.

Speaker Bill Jenman from Quantock Landscape Partnership Scheme.

PARISH COUNCIL MEETING AGENDA

1. Apologies for absence.
2. Declarations of Interest and Requests for Dispensations.
3. Previous meeting minutes – Approve and matters arising.
4. Chairman report – EH.
5. Somerset County Council report – HD/RW.
6. Somerset West and Taunton Council report – CM.
7. Police Community Support Officer report – ST/SM.
8. Planning applications.
9. Parish maintenance.
10. Councillors – All.
 - EH – Propose approval of PC note of thanks in HN&V to volunteers who worked on the Jubilee event.
 - EH - Propose increase of Clerk's paid hours to 10hrs/week for first half of this financial year to reflect the increased amount of work incurred recently.
 - EH - Propose letter be sent to PCC regarding current concerns in advance of his visit in September (as well as notice to be circulated to parishioners).
 - EH – Propose update to Hunt section on website.
 - EH – Report on existing welcome pack arrangement and Kilve equivalent.
 - EH - Proposes to complete the Expression of Interest for Smart Communities Community Review Project and, if successful, to contact members of Alfoxton, HVH and church group to form a working party.
 - KH – Propose Royal Mail letter and who to send to.
 - KH – Report on issues raised at coffee morning.
 - PG – Report on insurance document and any requirement for changes.
 - KC – Report on possibility of playground equipment on the village green.
 - SC - Publish a map (website) showing local defibrillator locations and info needed to access them with link to user instructions (St Johns Ambulance etc).
11. Finance matters - HS.
 - Approve Microsoft 365 Business Standard £9.40/month.
<https://www.microsoft.com/en-gb/microsoft-365/business/>
 - Adopt Code of Conduct.
<https://holford-pc.gov.uk/wp-content/uploads/2022/05/LGA-Model-Councillor-Code-of-Conduct-City-Town-and-Parish-version-for-Somerset.pdf>
 - Adopt Standing Orders.
<https://holford-pc.gov.uk/wp-content/uploads/2022/05/Model-Standing-Orders-2018-England-Version-two-April-2022.pdf>
 - Approve outstanding invoices.
<https://holford-pc.gov.uk/fiscal-year-accounts-2022-2023/>
12. Requests via email correspondence – HS.
 - Gorse at Kilton Cross.
 - Village marquee.
 - Verge alongside The Old Post Office, Holford.
13. Any other business for next agenda.