**Jubilee Team meeting on May 12th in Holford Village Hall**

**Notes from the meeting**

The timetable / programme of events has been finalised and will be circulated shortly.

General details of the programme

* **The Hog Roast** will be set up prior to a start time of 1pm to finish at 3pm.

 The butcher will need final numbers before June 1st. At present there are 36

 listed but more will be expected when the programme is published (on the

 Holford Village Website, in Holford News and Views and by posters). There

 are two volunteers to act as cashiers to take money on the day to those

 with tickets (probably by raffle ticket). Pre-registration essential via Jenny

 Swash. The Parish Council has agreed to underwrite the cost of the Hog

 Roast. The butcher will cater for a minimum of 50 but we anticipate that

 we will have 100 signed up.

* **The band** will set up on Stephen Campbell’s drive and under the oak tree from 2pm – 4pm with a short break mid way.
* The Alfoxton Buddhist Community will provide an informal, interactive **musical event** for local people and children to try out interesting instruments at about 4pm. They have also offered chairs, tables and a ground sheet if required which was accepted.
* **Stall holders** (5 or 6 expected) will set up prior to 1pm on the Bowling Green. These include produce, plants, Traidcraft, cakes and Jewellery. The stallholders have been sent instructions on what to bring (table and chair etc) and how to present their stalls. Umbrellas may be necessary. We hope not.

The fee for the stalls will be donated to Church funds.

There will be a Garden Group plant stand and donated gardening books are welcome as these will be offered free with a request of a donation (books in good condition to Emma Cavendish). A volunteer has agreed to draw up a plan of the Bowling Green for the placement of stalls to be decided.

* **Build a Bee Hotel** is an interactive event organised by volunteers to enthuse people young and old with a love of nature. This will be set up on the Bowling Green.
* **The Duck Race** has been abandoned due to technical and health and safety issues.
* **Tombola** A ticket price of £1 was agreed**.** A volunteer is accepting donated gifts (more needed) and has agreed to run the Tombola. EOC will lend a table and help to set it up. Any prizes not given awarded will be taken to the Village Hall to be raffled off during the dance.
* **Children’s Fancy Dress\*\*** – no organiser at present and it will be advertised although it was pointed out that a number of children on half term holidays will be away. It was agreed that adults would be encouraged to wear fancy dress and / or crowns to the event
* The loan of **Portaloos** (4) and a tent has been agreed by the Royal Marines to be sited by the dog pound. Thanks to Peter who will supervise.
* Two volunteers are liaising with HDVH Chairman for the provision of **children’s games** although adults are very welcome to join in and to help with general entertainment for the younger contingent.
* One volunteer is organising a ‘**Pin the Jewel on the Crown Game’** and there is talk of races and other games for which volunteers are welcome particularly from the new Parish Councillors.
* The **Art and Crafts Exhibition** will be set up by a volunteer for 10am on Friday 3rd and will run until about lunchtime on Saturday when people will remove their entries. Entries welcome from all local people. We are grateful to two volunteers who have kindly offered to cater on Friday afternoon (donate cakes in the morning please!). Saturday morning will be the regular coffee morning after yoga finishes. Some juggling of tables and chairs will be needed so that the yoga group has enough room and clearing away in time for the band to set up for the evening ceilidh. As food was suggested it was agreed to leave some tables in place for this and remove them prior to
* The **ceilidh**. It was decided to make this a ‘Bring Food to Share’ event so that those who have been around all afternoon will have some free food to keep them going!
* A volunteer is organising a competition **‘Design a Crown’** for school age children and hopefully these entrants will be displayed in the village hall along with the Art and Craft exhibition.
* Peter Grandfield is presenting a historical **exhibition of photographs** in the Fairfield Room on Friday and Saturday.
* There will be **Church bell ringing** at about 5pm on Saturday after which all will adjourn to the Village Hall for the **ceilidh** from 5.30 – 9pm

**Other items :** The team agreed to ask the Parish Council to provide a small amount of extra funding for bunting, some more prizes and raffle tickets.

**Bars :** The Plough will be putting on a bar on the Bowling Green and in the Village Hall in the evening. Thanks given to Michala and Donna for this. Michala also offered the use of her recycling bins for rubbish, provided it is sorted.

**Royal Scarecrows competition** : Photos to be taken of the scarecrows around the village and beyond to be judged. It was decided that the scarecrows should be put up from May 27th and judged on June 3rd in time for an announcement to be made on the day. A judge is being sought.

**Seating** : A number of people at the meeting offered to bring along garden chairs. Michala and Mo Plomgren are looking into hay bales. These are not free.

**Other events discussed** : The Plough is planning events on Thursday and Friday of Jubilee weekend and Holford News and Views will publish this and the final programme for Saturday in the June 1st edition.

**Parking** will be encouraged at the village hall to avoid congestion at the Bowling Green. It was confirmed that there will not be a cricket match on that day.

An update meeting of the Jubilee Team is to be held on **Thursday May 26th** to check on progress and problems.

 \*\* since the meeting a local person has kindly taken on responsibility for the children’s fancy dress.