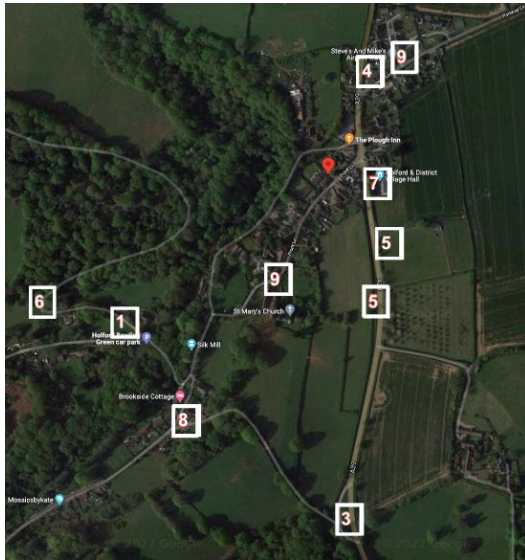


INVITATION TO TENDER: Provision of Grounds' Maintenance

Holford Parish Council is considering the appointment of a grounds' maintenance contractor for the coming fiscal year. The contractor will undertake to provide labour, equipment and any materials required for carrying out the work.

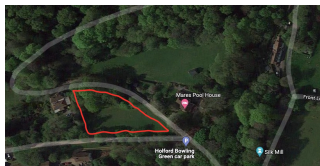
Schedule of Work:

Our maintenance areas are numbered 1-9. Including the DODINGTON FOUNTAIN and NEARBY ISLAND further down the A39.



1. BOWLING GREEN

Strim around perimeter posts and furniture. Leave a 1 meter border next to the property hedge on the bowling green and cut all grass within the rest of the boundary.



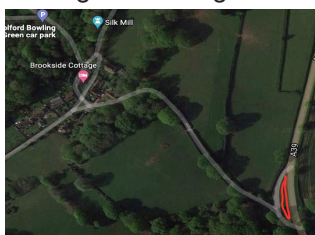
2. DODINGTON FOUNTAIN and NEARBY ISLAND

Strim around fountain, post box and animal warning sign. Clear undergrowth and mow/strim as practicable to achieve a tidy appearance.



3. ISLAND WHERE STOWEY LANE JOINS THE A39

Strim around the posts to a distance where a mower would be able to approach to ensure continuity of cut grass. Cut grass over the island.



4. GRASS AREA ADJACENT TO A39 OPPOSITE FORD COTTAGE

Cut grass and trim around base of tree.



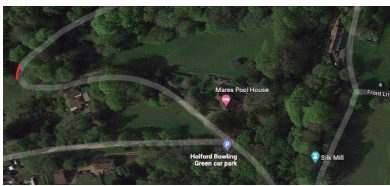
5. VERGES EITHER SIDE of A39 FROM LAY BY to VILLAGE HALL

ONLY One cut - 2nd week of September 2023, Including grass removal.



6. DOG POUND

Keep tidy the surrounding area.



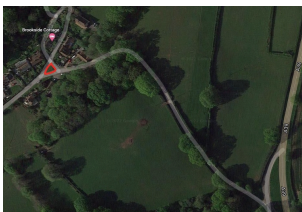
7. BUS SHELTER

Keep tidy.



8. TRIANGLE

Cut grass and keep tidy.



9. NOTICEBOARDS – Outside Church & Green Close.

Cut grass and keep tidy around both Notice boards.



Terms and Conditions

1. The Contractor shall include in the tender for everything necessary to complete the works.
2. The Contractor shall comply with the Health and Safety at Work regulations and all other statutes and regulations. If working alone, he/she shall be expected to notify a supervisor or line manager of his/her whereabouts and the likely length of time. This can be a relative or a work colleague.
3. The Contractor must provide all necessary equipment and personnel to perform the job, and provide method statements to cover all aspects of Health and Safety.
4. Before the contract can commence, the successful Contractor shall supply a copy of the current public liability insurance policy, a risk assessment and two references of clients of similar standing to the Parish Clerk. The latter is not required where contractors are known to the Parish Council. It is expected that contractors will be able to provide references from clients with similar contracts.
5. The Contractor shall at all times maintain in force such policies of insurance, with reputable insurers or underwriters approved by the Council, as shall fully insure against such risks as the Council in its absolute discretion may require and indemnify the Council against any damage, loss or injury which may occur to any property or to any person by or arising out of or in connection with the provision of the service in the minimum sum of £5million for any one claim for property damage, unlimited for personal injury.
6. Duration of work: Starting Mid May – Mid-September. Frequency 1 week of every month.
7. There will be an option to extend this contract at the same value if the council are satisfied with the standard of work after this period. However, any extension will be for 12 month periods only and terminable at the end of each growing season.
8. The council reserve the right to add or remove areas to be cut during the period of the contract and the contractor will be invited to provide a cost/reduction where applicable in writing to the clerk. This will then be added to the schedule and be a binding part of the contract.
9. The council will not be liable for any damage or loss to equipment incurred by the contractor during the period of the contract howsoever caused. The contractor is expected to survey each area before cutting commences to ensure no obstacles or stones are present.
10. The workmanship must be of the highest standard and shall conform to all relevant British Standards, Specifications and Codes of Practice.
11. A regular inspection will be carried out by the Council throughout the period of the Contract to ensure the work is completed in accordance with the Schedule of Works.
12. The Contractor will submit a monthly account, in arrears, throughout the cutting season for all work carried out. The Council will pay bi-monthly.
13. Either party may, without reason, terminate the Contract, in writing, giving three months notice.

If interested, your tender must be received by May 01 2022.

Please enclose the following;

1. Copies of public and employers liability insurance should be submitted with the tender document.
2. Method statement (Description of equipment used, number of operatives carrying out the work, short description of how you intend to fulfil the terms of the contract).

It is our intention to complete the tender evaluation at our next Parish meeting on May 09 2022, during which a decision will be made on who is awarded the contract.

Holford Parish Council,

Address: Coach House 1, Alfoxton Park, Holford, Bridgwater, Somerset, TA5 1SG

Email: clerk@holford-pc.gov.uk

Telephone: 07818 015956