

HOLFORD PARISH COUNCIL

Meeting Date, Time and Location:  
11 January 2021 19:00 @ Holford via Zoom Video Communications.

Holford Parish Council	Initials (XX)	Attendance	Somerset West & Taunton Councillor	Initials (XX)	Attendance
Emma Cavendish Chairman	EC	✓	Chris Morgan	CM	✓
David Talling Vice Chairman	DT	✓	<b>Somerset County Council Councillor</b>		
Hema Stanley Clerk/RFO	HS	✓	Hugh Davies	HD	✓
Erl Plomgren	EP	✓	<b>Police Community Support Officers</b>		
Maureen Young	MY	✓	Sue Thompson; Sue Marks	ST; SM	
Stephen Campbell	SC	✓	Jamie Munro	JM	
Michala Crossley	MC	✓	<b>Public Path Liaison Officer</b>		
Vacancy			Sue Edwards	SE	

**Key:**

Proposed: P:XX

Seconded: S:XX

(XX initials of members)

4 members of the public present.

**PARISH COUNCIL MEETING MINUTES**

1. Minute 001/021: Apologies for absence.  
PCSO SM sent in report. HD may be late joining meeting.
2. Minute 002/021: Declarations of Interest and Requests for Dispensations.
  1. None.
3. Minute 003/021: Previous meeting minutes – Approved & accepted. P: EC; S: DT.
  1. No matters arising.
4. Minute 004/021: Chairman report – EC.
  1. See Chairman report.
  2. Following correct procedures – DT/EC.  
DT re-iterated no decisions to be taken via email and advised councillors working on parish related matters to keep the Chairman & Clerk informed.  
EC asserted to stop the use of personal email addresses for all parish council related work/communications.
5. Minute 005/021: Somerset West and Taunton Council report – CM.
  1. Envisages problems with SWT Changing IT system end of Jan.
  2. Moorhouse Farm Planning application. CM had temporary involvement.  
Concerned decision may affect Community Bus.  
EC requested EP to monitor the Community Bus situation.
6. Minute 006/021: Police Community Support Officer report – SM.
  1. See PCSO report.  
SC commented village is still full of outsiders even in lockdown.

HS to request lockdown travel clarification/police enforcement & parking notices from the PCSO.

20210112 HS Emailed PCSO.

7. Minute 007/021: Planning applications MY/EC.

1. Planning application 3/16/20/009 & 3/16/20/010 on 2 Coach House, Alfoxton Park. Holford Parish Council has no objections to the works and given the complex nature of the listed building renovations sees the responsibility for the works should be with the Planning department/Conservation Officer.
2. Planning application 3/16/20/013 on Moor House Farm. Holford Parish Council has no objections to the application as long as it does not become a permanent resident park.

8. Minute 008/021: Somerset County Council report – HD.

HD Summarised latest SCC Press releases on SCC Climate Emergency Community Fund, Somerset Vaccination Programme, Dry January, Community Bus Service. More details on SCC report & website: <https://somesetnewsroom.com/>

HD to chase issue of Flooding on Portway Lane towards Dyche.

HS to contact Open Reach for left behind road signs by Combe House.

20210112 HS Logged complaint to Open Reach via below website:

<https://www.openreach.co.uk/orpg/home/loadRaiseComplaint.do>

Reference number is: C29770873.

9. Minute 009/021: Parish maintenance.

HS Safety tree works by the Village Green have been undertaken. Behaviour of some locals entering the work area to collect wood whilst works were being carried out was inappropriate and dangerous.

10. Minute 010/021: Councillors – All.

1. EC – Playground. Issue on hold.
2. EC – Hedge bank. National trust has visited and will keep the area under review.
3. EC – Discussed the benefits of introducing wildflower areas in the village with current climate change issue. 1 objection received from local parishioner. SC – Potential for some areas to go wilder. MY – HDVH would welcome the idea behind the village hall. DT – Verge along the A39 a suitable option and would save costs, off road parking available for the cricket ground in the village hall car park. EP – Delay 1<sup>st</sup> cut for a month this year to see potential. Proposed to delay cut for a month this year. P:EC; S: SC. All approved.
4. MY – HDVH looking into the climate emergency grant fund for energy saving options.
5. EP – Back Lane sweeping, surface & pot holes. HS to report the issue. 20210112 HS Reported the issue to highways via below website: <https://www.someset.gov.uk/roads-and-transport/report-a-pothole-or-road-defect/> Back lane sweeping & pot holes – Reference number 579168 Welly wash pot hole – Reference number 579171
6. SC – Hunt. Proposal of a round table discussion with all interested parties not practical in present times. HPC would like to build a good working relationship and meeting via zoom disregarded as it is not personal and face to face.
7. MY – Community Speed Watch; Quiet Lanes; Holford Road Safety Working Party. MY shared working party role, see supporting documents. Previous meeting minutes designate MY as lead for Quiet Lanes. All councillors agreed MY to be the lead on this matter and the working party to consist of MY,

SC and EC from the Parish Council with a number of parishioners offering support.

EP thanked MY for her enthusiasm and discussed benefits of road signs to slow down traffic.

MY – To look into road signs for slowing down traffic.

11. Minute 011/021: Finance matters - HS.

1. Approve outstanding invoices

<https://holford-pc.gov.uk/fiscal-year-accounts-2020-2021/>

2. Approve Netwise upgrade. £199

3. Precept – No changes, completed form sent to SWT.

P: EC; S: MY – All approved.

12. Minute 012/021: Requests via email correspondence – HS.

Parishioner request for a bench plaque for Michael Beaton above Hare Knapp.

All councillors approved. HDVH/HPC to share costs.

13. Minute 013/021: Any other business for next agenda.

None

Meeting closed 20:26