

To: Parish/Town Clerk

Our Ref: 2021/22 Precept

Your Ref:

Date: 17th November 2020

Dear Sir / Madam

PARISH/TOWN COUNCIL PRECEPT 2021/22

**THIS LETTER IS REQUESTING IMPORTANT INFORMATION – YOUR
PARISH/TOWN COUNCIL PRECEPT FOR 2021/22**

Please return completed forms by email to:

parishprecepts@somersetwestandtaunton.gov.uk

If you have any queries regarding the tax base please contact Steve Plenty

s.plenty@somersetwestandtaunton.gov.uk

Tel. No.: 01984 600173

I am writing in respect of your Parish Precept requirements for the financial year commencing 1 April 2021. Please can you complete the enclosed Precept Demand Form including the Parish Council bank account details and return the form to the above email address by **Friday 8th January 2021.**

If you envisage difficulties in submitting your form by the due date please inform us at the earliest opportunity.

Payment of 2021/22 Precepts

For information, a precept request which is less than £10,000 will be paid in one instalment in April 2021. Any precept request which is over £10,000 will be paid in two equal instalments one in April 2021 and one in September 2021.

This arrangement will also continue for the foreseeable future.

Somerset West and Taunton Council 2021/22 Tax Base

As well as the Precept Demand Form I enclose the indicative "Band D Equivalent" table which shows the proposed Tax Base.

Please note that due to legislation the relevant amount for the council tax base has to be calculated on 30 November in the financial year preceding that for which it relates to. Therefore the figures provided are only estimates and if the calculations as at 30 November are materially different, further communication will be forthcoming.

The Tax Base will also be presented to the Council's Section 151 Officer for formal approval.

The Local Tax Base column will provide an indication of the precept that your council could levy, if applied as a multiplier, i.e. Tax Base x Precept Rate = Total Precept.

Given the current circumstances we find ourselves in, it is realised that getting appropriate signatures on the precept form may prove difficult and therefore please note that completed forms will be accepted from the email address to which this letter and enclosures have been sent. Currently officers at Somerset West and Taunton Council are also working remotely at home and therefore receipt of posted returns may also be delayed.

Yours faithfully,

A handwritten signature in cursive script that reads "Emily Collacott".

Emily Collacott
Lead Finance Business Partner and Deputy S151 Officer of
Somerset West and Taunton Council

Enc. Precept Form 2021/22
Proposed Local Tax Base Table – 2021/22