

HOLFORD PARISH COUNCIL

**PARISH COUNCIL MEETING MINUTES**

Meeting Date, Time and Location:  
14 September 2020, 19:00 @ Holford via Zoom Video Communications.

Holford Parish Council	Initials (XX)	Attendance	Somerset West & Taunton Councillor	Initials (XX)	Attendance
Emma Cavendish Chairman	EC	✓	Chris Morgan	CM	
David Talling Vice Chairman	DT	✓	<b>Somerset County Council Councillor</b>		
Hema Stanley Clerk/RFO	HS	✓	Hugh Davies	HD	
Angela Drummond	AD	✓	<b>Police Community Support Officers</b>		
Erl Plomgren	EP	✓	Sue Thompson; Sue Marks	ST; SM	
Maureen Young	MY	✓	Jamie Munro	JM	
Stephen Campbell	SC	✓	<b>Public Path Liaison Officer</b>		
Vacancy			Sue Edwards	SE	

**Key:**

Proposed: P:XX

Seconded: S:XX

(XX initials of members)

No member of the public present.

1. Minute 072/20: Apologies for absence.
  - PCSO SM sent report; SWT CM sent report.
2. Minute 073/20: Declarations of Interest and Requests for Dispensations.
  - None.
3. Minute 074/20: Previous meeting minutes – Approve. P: EC; S: DT.
  - No matters arising.
4. Minute 075/20: Chairman report – EC.
  - See Chairman report.
5. Minute 076/20: Somerset County Council report – HD.
  - No update received.
6. Minute 077/20: Somerset West and Taunton Council report – CM.
  - See SWT report.
7. Minute 078/20: Police Community Support Officer report – SM.
  - See PCSO report.
8. Minute 079/20: Planning applications.
  - Planning application T/16/20/003.  
Quantock House, Back Lane, Holford, TA5 1RY  
Notification to fell one Ash tree within Holford Conservation Area  
Site visit: MY, EC, SC  
Holford Parish Council has no objections to this planning application.
  - Planning application 3/16/19/005.  
Strawberry Fields, Combe Lane, Holford, TA5 1RZ

Retention of agricultural building including alterations to existing structure  
(resubmission of 3/16/18/006)  
Status - Appeal decided – Refuse.

- Planning application 3/16/18/003.  
Silk Mills Cottage, Silk Mills, Holford, TA5 1RY  
Change of use from woodland to residential with reinstatement of the original stone cottage  
Status – Appeal lodged.  
EC – Awaiting response from SALC & SWT Planning on commenting on planning applications.

9. Minute 080/20: Parish maintenance.

- HS to consult contractors to check woodlands by car park and village green for any safety work with recent bad weather.

10. Minute 081/20: Councillors – All.

- EC
  - i. Stephen Campbell nominated for Quantock JAC, All in favour.
  - ii. Traffic issues and road signs. EC proposed parish council install additional car park sign to ease traffic/parking issues. SC given the absence of fresh evidence of significant road safety or congestion problems in the village, PC funds should not be used to buy signs, it is a highways matter. A vote was taken and all councillors rejected the proposal. No further action to be taken.
  - iii. Climate Emergency/Electric car charging point. All in favour. DT mentioned parish council would have to contribute towards cost. EC to investigate further. MY to contact Village Hall Committee as a possible location. EC to contact Plough as another possibility.
- DT – Document retention policy. HS policy draft reviewed and approved by all. <https://holford-pc.gov.uk/wp-content/uploads/2020/09/Records-Retention-Policy.pdf>
- SC – Hunt. SC to speak with Hunt representatives and discuss way forward. All Cllrs in favour.
- MY
  - i. Community Speedwatch A39 – Awaiting safety clothing & training from police.
  - ii. Speed limit – Stowey Road. EC to investigate reduction of road speed limit in the village.

11. Minute 082/20: Finance matters - HS.

- Approve outstanding invoices. P:EC; S: All in favour.  
<https://holford-pc.gov.uk/fiscal-year-accounts-2020-2021/>

12. Minute 083/20: Requests via email correspondence – HS.

- None.

13. Minute 084/20: Any other business for next agenda.

- None.

Meeting closed 20:15.