



HOLFORD PARISH COUNCIL

ANNUAL PARISH COUNCIL MEETING AGENDA

Meeting Date, Time and Location:
11 May 2020, 19:30, Holford via Zoom Video Communications.

Members of the public wishing to join,
email clerk clerk@holford-pc.gov.uk for meeting instructions.

Holford Parish Council		Initials (XX)
Emma Cavendish	Chairman	EC
David Talling	Vice Chairman	DT
Hema Stanley	Clerk/RFO	HS
Angela Drummond		AD
Erl Plomgren		EP
Maureen Young		MY
Mike Copleston		MC
Stephen Campbell		SC

Somerset West & Taunton Councillor	Initials (XX)
Chris Morgan	CM
Somerset County Council Councillor	
Hugh Davies	HD
Police Community Support Officers	
Sue Thompson; Sue Marks	ST; SM
Jamie Munro	JM
Public Path Liaison Officer	
Sue Edwards	SE

Have your say – Community issues / concerns.
Duration and content at Chairman's discretion.

1. Apologies for absence:
2. Election of Chairman (presided over by the outgoing chairman).
3. Newly elected Chairman to sign declaration of accepting the office as chairman.
4. Election of Vice-chairman.
5. Appointment of members to committees and outside bodies.
6. Agreement of meeting dates/time – HS.
7. Review of code of conduct and key policies – HS.
8. Review of bank mandate – HS.
9. Have your say – Community issues/concerns.
10. Declarations of Interest and Requests for Dispensations.
11. Previous meeting minutes – Approve and matters arising.
12. Somerset County Council report – HD.
13. Somerset West and Taunton Council report – CM.
14. Police Community Support Officer report – ST/SM.
15. Planning applications.
16. Parish maintenance.
17. Councillors – All.
 - Speedwatch.
 - Hunt.
18. Finance matters - HS.
 - Approve outstanding invoices.
 - Approve & sign 2019-2020 Annual Financial Return.
 - Approve insurance quote.
 - Approve parish maintenance quote.
19. Requests via email correspondence – HS.
 - Covid-19 Grant application form.
 - Covid-19 Parish weekly grocery orders - Volunteers or PC?
 - Waste & litter.
20. Any other business.