



## HOLFORD PARISH COUNCIL

Meeting Date, Time and Location: 12 November 2018, 19:30 @ Combe House Hotel, Holford.

| <b>Holford Parish Council</b>             | <b>Initials (XX)</b> | <b>Attendance</b> |
|---|----------------------|-------------------|
| Chris Hayes Chairman                      | CH                   | ✓                 |
| Debbie Salvidge Vice Chairman             | DS                   | ✓                 |
| Hema Stanley Clerk/RFO                    | HS                   | ✓                 |
| Emma Cavendish                            | EC                   |                   |
| Emma Prince                               | EP                   | ✓                 |
| Gareth Weed                               | GW                   | ✓                 |
| Maureen Young                             | MY                   | ✓                 |
| Terry Ayre                                | TA                   | ✓                 |
| <b>West Somerset District Councillors</b> |                      |                   |
| Susan Goss                                | SG                   |                   |
| Chris Morgan                              | CM                   |                   |
| <b>Somerset County Councillor</b>         |                      |                   |
| Hugh Davies                               | HD                   | ✓                 |
| <b>Police Community Support Officers</b>  |                      |                   |
| Peter Bolton                              | PB                   |                   |
| Sue Thompson                              | ST                   |                   |
| <b>Public Path Liaison Officer</b>        |                      |                   |
| Sue Edwards                               | SE                   |                   |

### Key Approvers (XX initials of member)

Proposed P:XX

Seconded S:XX



## MINUTES

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### 1. Minute 108/18: Apologies for absence.

EC – Attending Armistice March in London

SG, CM – Attending extraordinary meeting of the Shadow Council

### 2. Minute 109/18: Have your say – Community issues/concerns.

#### 2.1 David Talling (DT)

- DT Mentioned no response from CH to his letter.
- DT Commented current meeting location for Holford Parish Council is in a place where alcohol is being sold. Asked the question why Kilve Village Hall was not seriously considered.
- DT Commented GW didn't declare an interest when the new meeting location was being discussed or when meeting minutes were approved.
- DT Commented on the lack of/no parish representation & no apologies sent at a number of recent external meetings.

20181112 CH advised above points will be discussed during the meeting.

### 3. Minute 110/18: Declarations of Interest and Requests for Dispensations.

None.

### 4. Minute 111/18: Approve previous meeting minutes and matters arising.

Meeting Minutes Approved.

P: DS, S: EP.

**Matters arising: None**

### 5. Minute 112/18: Chairman report – CH.

See [Chairman report](#).

### 6. Minute 113/18: Somerset County Council report – HD.

See [SCC report](#).

### 7. Minute 114/18: West Somerset District Council report – CM/SG.

See [WSDC report](#).

### 8. Minute 115/18: Police Community Support Officer report – ST/PB.

See [PCSO report](#).

### 9. Minute 116/18: Planning applications.

No new applications to report.



## 10. Minute 117/18: Parish maintenance.

### 10.1. Village walkabout.

20181112 – Date to be proposed at next meeting.

## 11. Minute 118/18: Councillors – All.

### 11.1 MY – Hunt incident in October.

|   |
|---|
| Subject Hunt followers  |
| From HPC <councillors@holford-pc.gov.uk>  |
| To Chair <chairman@holford-pc.gov.uk> , Councillors <councillors@holford-pc.gov.uk> , Clerk <clerk@holford-pc.gov.uk> |
| Date 09/10/2018 03:22 PM  |

I thought that you should be made aware of incidents with Hunt followers in the village on Monday 8th October. The police were involved. Villagers who were present are going to send an email which I will forward to Hema. This should be put on the agenda for the next meeting. Hopefully our Police Community Support Officers will be able to attend.

Thank you  
Mo

20181112 MY to write a letter of Parish Council support to the PCSOs.

20181119 MY letter to PCSO

|  |
|--|
| To susan.thompson@avonandsomerset.police.uk <susan.thompson@avonandsomerset.police.uk> |
| Cc Clerk <clerk@holford-pc.gov.uk>   |
| Date 19/11/2018 02:36 PM   |

Sent from Outlook

Dear Sue,

Thank you for your reply to our letter regarding antisocial behaviour in Holford. The incident on Monday, 8th October was particularly worrying. The incident/incidents involved quad bikes in the centre of the village. Three police officers were involved - officer Le Sueur in a squad car, backed up by two WPCs.

The Parish Council discussed this antisocial behaviour at our Parish Council Meeting on the 12th November. We have pro hunt councillors and anti hunt councillors on the Parish Council but all agreed that the behaviour of these hunt followers was completely unacceptable.

Can you please report back to us regarding any action that was taken against these people?

We were interested to read in your email that various organisations have collaborated on Exmoor to reduce anti social behaviour. Holford Parish Council would give their full support to a similar collaboration in The Quantocks. We realise that you are doing a difficult job. You and your colleagues have our complete support.

Thank you  
Mo Young (Councillor)  
On behalf of Holford Parish Council



## 11.2 EC – Road signage & Communication with other councillors.

Subject **The next Parish Council**

From <emmacavendish@holford-pc.gov.uk>

To <clerk@holford-pc.gov.uk>

Date 29/10/2018 03:16 PM



Dear Hema

As I mentioned last time I saw you I will miss the next PC meeting on 12th November as I am in London for the Armistice Day March on Sunday and will not return until Tuesday.  
Please tender my apologies.

Could you please add the following to the agenda?

### Issues raised by EOC

#### 1. Road Signage

There have been some issues raised with EOC by a member of the public about the PC shelving the road signs that had been requested from W Somerset. As West Somerset is recorded as being in a parlous financial state it is not certain that they are in a position to continue with this but EOC is happy to follow this up if the PC members think it appropriate.

2. Communication with other councillors. It is proving very difficult to get hold of some councillors who do not regularly access their emails. It has been an issue with getting a quorum for some meetings.

EOC would like to note that it is appreciated that the Clerk to the PC has limited time available to chase up councillors who do not respond and for this reason it is felt there is a need to tighten up the procedures that are in place.

The Doodle system has been implemented so that meetings can be arranged at a time to suit as many councillors as possible. It is a very simple system to access and is particularly useful for arranging PC planning meetings.  
If any councillor would like more training EOC will be happy to demonstrate the system with them.

Regards  
Emma

20181112

- Councillors agreed to re-visit Road Signage matter. Proposed EC to take the lead.
- Councillors agreed EC to provide a refresher training on using the Doodle software at the next meeting for communication.

## 12. Minute 119/18: Finance matters - HS.

Approve Currys PC World invoice (Microsoft Office & memory stick). Amount: £128.98.

P: GW; S: DS

Approve Wood-land Southwest invoice. Amount: £822.00.

P: DS; S: MY

Approve Netwise upgrade invoice. Amount: £41.51.

P: DS; S: GW

Approve Clerk pay. Amount: £639.91.

P: GW; S: MY

Approve & sign 2019-2020 precept form.

P: GW; S: TA

Approve SALC training for councilors £160 and propose dates.





P: MY; S: DS


Possible dates: 21 Jan 2019, 18 Feb 2019, 18 March 2019.

### 13. Minute 120/18: Requests via email correspondence – HS.

#### 13.1 Memorial ground.

20181022 – Email received from Erl Plomgren

|   |   |
|---|---|
| <b>Subject</b> Memorial Trees  |  |
| <b>From</b> Erland Plomgren <input type="text"/>  | open source webmail software  |
| <b>To</b> Hema Stanley <clerk@holford-pc.gov.uk>  |   |
| <b>Date</b> 22/10/2018 06:37 PM   |   |

Good evening Hema hope you are keeping well. I visited the Memorial trees this morning and despite Stewart (National Trust) promising to attend ( in September) the site to the cut down the fallen trees and to carry out the pruning needed nothing has been done. I wondered if you would be kind enough to put it on your next agenda for discussion. Thank you Erl xxx  
Ps there was also a discussion relating to buying some young Scots Pines to plant in late autumn to replace the damaged ones, we would be more than happy to pay for these young trees  Best Regards Erl


20181027 MY emailed National Trust.

20181105 DS met with Stuart Riggs (National Trust). National trust awaiting on the “ok” from Natural England before any works can proceed.

20181209 Still no progress. HS chased AONB regarding necessary permissions from Natural England to plant 15-20 trees.

#### 13.2 AONB Landscape development fund

20181017 Email received from Peter Grandfield

|  |
|--|
| To clerk@holford-pc.gov.uk  |
| Date 17/10/2018 10:01 AM   |

Hema,

The access area around the Bowling Green Car Park is in a dreadful state, whilst it maybe Lady G's responsibility, it is our village and the Car Park could also do with improvement; if she does not have to pay for it she would agree, I am sure.

Peter.

20181112 DS to confirm land ownership and TA to contact Fairfield estate regarding maintenance.

#### 13.3 Stephen Campbell - Unsafe footbridge

20181112 Email received from Stephen Campbell



Subject **Holford footbridge**  
From Stephen Campbell [redacted]  
To clerk <clerk@holford-pc.gov.uk>, maureen  
<maureenyoung@hotmail.com>  
Date 12/11/2018 01:49 PM



Dear Hema,  
I expect the parish council has been advised, but in case not may I mention that there is an unsafe section of fencing on the descent path to the bridge over the stream.  
Coming from the Alfoxton direction, when you fork left to join the path down to the Bailey bridge over the mighty Hodder Falls, just where the path turns down and descends, there is on the right hand side about a six foot section of fence the base of which is undermined and unsafe.  
If anyone were to lean on the fence they might well come a cropper.  
With best wishes,  
Stephen ( Campbell)

20181113 HS reported matter to SCC.

### 13.4 HDVH Progress update

See [HDVH report](#).

## 14. Minute 121/18: Any other business.

### 14.1 TA – SSG meeting

20181112 – TA attended SSG meeting 26 October and gave a summary. Additional details can be found on: <https://magnoxsites.com/site/hinkley-point-a>

### 14.2 CH response to DT comments

- DT Mentioned no response from CH to his letter/s.

*CH - Issues raised in letter were parish council matters and therefore response is in a parish council meeting.*

- DT Commented current meeting location for Holford Parish Council is in a place where alcohol is being sold. Asked the question why Kilve Village Hall was not seriously considered.

*CH - Combe House Hotel was chosen as the preferred location so as to keep the parish council meetings in the village. SALC was also contacted prior to the meeting to ask advise on temporary meeting location and alcohol points raised by DT.*

- DT Commented GW didn't declare an interest when the new meeting location was being discussed or when meeting minutes were approved.

*CH - This was a mistake, no declaration was made at the meeting and meeting minutes weren't checked properly/amended when approved. However, GW didn't play any part in the discussions. GW makes a declaration.*

- DT Commented on the lack of/no parish representation & no apologies sent at a number of recent external meetings.

*CH - HPC will try and improve attendance at future external meetings.*

CH thanked everyone for their efforts and having taken note of the points raised during the meeting and time constraints he is not able to fully commit to his position in the Parish Council.

CH tenders his resignation from the Parish Council. All present thank CH for his work.

Meeting closed @ 20:53