



Taunton Deane Borough Council
The Deane House, Belvedere Road,
Taunton, Somerset TA1 1HE

West Somerset Council
West Somerset House, Killick Way,
Williton, Somerset TA4 4QA

Hema Stanley
Holford Parish Council
Coach House
1 Alfoxton Park
Holford
Somerset TA5 1SG

Wednesday 24th October 2018

Dear Hema,

PARISH/TOWN COUNCIL PRECEPT 2019/20

THIS LETTER IS REQUESTING IMPORTANT INFORMATION – YOUR PARISH/TOWN COUNCIL PRECEPT FOR 2019/20

**Please return completed forms to: Louise Henderson
Taunton Deane Borough Council, The Deane House, Belvedere Road, Taunton,
TA1 1HE**

**Tel: 01823 219448
email: l.henderson@tauntondeane.gov.uk**

I am writing in respect of your Parish Precept requirements for the financial year commencing 1 April 2019. Please can you complete the enclosed Precept Demand Form including the Parish Council bank account details and return the form to the above address by **Friday 11th January 2019**. If you envisage difficulties in submitting your form by the due date please inform me at the earliest opportunity.

Formal Notification of the formation of Somerset West and Taunton Council

Taunton Deane Borough Council and West Somerset Council would like to inform you that the Rt Hon Sajid Javid, the previous Secretary of State for Housing, Communities and Local Government, has approved their joint submission to create a single new Council.

The single new Council will be called '**Somerset West and Taunton Council**'.

The single new Council will be **established on 1 April 2019** and the two extant councils (Taunton Deane Borough Council and West Somerset Council) will stand down as per the Somerset West and Taunton (Local Government Changes) Order 2018.

Arrangements for the governance and formation of the new Council are being undertaken by the Shadow Authority until Somerset West and Taunton Council comes into existence on 1 April 2019.

Payment of 2019/20 Precepts

With the formation of the new council from 1 April 2019 we have taken the opportunity to review the way precepts are paid to town and parish councils.

From 1 April 2019 any precept request which is less than £10,000 will be paid in one instalment in April 2019. Any precept request which is over £10,000 will be paid in two equal instalments one in April 2019 and one in September 2019. This arrangement will then continue for the foreseeable future.

Somerset West and Taunton Council 2019/20 Tax Base

As well as the Precept Demand Form I enclose the indicative "Band D Equivalent" table which shows the proposed Tax Base. This will be presented to the Council's Section 151 Officer for approval.

The Local Tax Base column will provide an indication of the precept that your council could levy, if applied as a multiplier, i.e. Tax Base x Precept Rate = Total Precept.

I have also enclosed a document which shows how the local tax base figure has been produced for your Parish/Town Council.

Allowance for election costs in the precept

The Town and Parish elections will be held on 2 May 2019 and you will need to allow for the costs involved when setting your precept for next year.

While some costs are shared as this will be a combined election, there are certain expenses which will fall upon the Town/Parish alone and it is difficult to predict an exact figure. Even uncontested elections will involve some costs being recharged, as a guideline, uncontested election costs will be in the region of £100.

Contested elections for the average sized parish should be at least £1,500 but this is only an estimate and will depend on the actual cost of ballot paper, postal vote and counting sheet printing. Large parishes, warded Parishes and Town Councils will incur greater costs.

If you need any further information or assistance please do not hesitate to contact me. I look forward to receiving your precept details in due course.

Yours sincerely,



Andy Stark
Interim Head of Financial Services and Deputy s151 Officer of
Taunton Deane Borough Council and West Somerset Council

Tel: 01823 219490

Email: a.stark@tauntondeane.gov.uk

Enc. Precept Form 2019/20
Proposed Tax Base – Band D equivalent table 2019/20
Calculation of Local Tax Base

PARISH OF HOLFORD

| | Band A | Band A | Band B | Band C | Band D | Band E | Band F | Band G | Band H | Band D Equivalents | |
|--|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------------------|-------------------------------------|
| Number of Properties after applying discounts and premiums | 0.00 | 0.75 | 21.50 | 21.75 | 19.50 | 26.00 | 26.60 | 9.75 | 0.00 | 125.75 | Line 27 - CTB1 Parish Report |
| Decrease in Tax Base due to Local Council Tax Support | 0.00 | -0.34 | -3.55 | -3.13 | -0.13 | -0.71 | -0.96 | 0.00 | 0.00 | -8.82 | Line 28 - CTB1 Parish Report |
| Sub Total | 0.00 | 0.41 | 17.95 | 18.62 | 19.37 | 25.29 | 25.64 | 9.75 | 0.00 | 116.93 | |
| Tax Band Weighting | 5/9 | 6/9 | 7/9 | 8/9 | 9/9 | 11/9 | 13/9 | 15/9 | 18/9 | | |
| Number of Properties converted to Band D Equivalent | 0.00 | 0.27 | 13.96 | 16.55 | 19.37 | 30.91 | 36.89 | 16.25 | 0.00 | 134.21 | |
| Estimated Allowance for Growth Within The Parish (Based a on Band C) * | | | | | | | | | | 0.00 | Based on Housing Trajectory Figures |
| Sub Total | 0.00 | 0.27 | 13.96 | 16.55 | 19.37 | 30.91 | 36.89 | 16.25 | 0.00 | 134.21 | |
| Provision for Non-Collection (1.5%) | 0.00 | 0.00 | -0.21 | -0.25 | -0.29 | -0.46 | -0.55 | -0.24 | 0.00 | -2.01 | Calculated at 1.5% |
| Final Tax Base | 0.00 | 0.27 | 13.75 | 16.30 | 19.08 | 30.45 | 36.34 | 16.01 | 0.00 | 132.19 | Tax Base To Use For Budget Setting |

* Assumed average Band C property for growth for estimating purposes, with occupation for six months and applying an appropriate percentage reduction in respect of discounts and premiums.

Somerset West and Taunton Council – Proposed Council Tax Base 2019/20

| Parish/Town Council | Local Tax Base 19/20 |
|-----------------------------|-----------------------------|
| Ash Priors | 81.12 |
| Ashbrittle | 96.02 |
| Bathealton | 87.10 |
| Bicknoller | 216.11 |
| Bishops Hull | 1,222.88 |
| Bishops Lydeard/Cothelstone | 1,181.84 |
| Bradford on Tone | 310.83 |
| Brompton Ralph | 101.07 |
| Brompton Regis | 221.34 |
| Brushford | 240.75 |
| Burrowbridge | 205.93 |
| Carhampton | 369.88 |
| Cheddon Fitzpaine | 766.10 |
| Chipstable | 131.19 |
| Churchstanton | 363.84 |
| Clatworthy | 41.64 |
| Combe Florey | 120.88 |
| Comeytrove | 2,039.16 |
| Corfe | 131.16 |
| Cotford St Luke | 810.51 |
| Creech St Michael | 1,143.83 |
| Crowcombe | 236.25 |
| Cutcombe | 185.45 |
| Dulverton | 631.96 |
| Dunster | 499.46 |
| Durston | 58.00 |
| East Quantoxhead | 43.18 |
| Elworthy | 33.19 |
| Exford | 194.24 |
| Exmoor | 71.83 |
| Exton | 97.54 |
| Fitzhead | 120.65 |
| Halse | 139.11 |
| Hatch Beauchamp | 257.30 |
| Holford | 132.19 |
| Huish Champflower | 121.08 |
| Kilve | 194.88 |
| Kingston St Mary | 443.37 |
| Langford Budville | 234.42 |
| Luccombe | 71.25 |
| Luxborough | 97.41 |
| Lydeard St Lawrence/Tolland | 219.66 |
| Milverton | 580.77 |
| Minehead | 4,364.29 |

| Parish/Town Council | Local Tax Base 19/20 |
|------------------------------|-----------------------------|
| Monksilver | 62.10 |
| Neroche | 246.95 |
| Nettlecombe | 94.37 |
| North Curry | 755.36 |
| Norton Fitzwarren | 1,218.74 |
| Nynehead | 172.33 |
| Oake | 329.56 |
| Oare | 37.87 |
| Old Cleeve | 696.38 |
| Otterford | 187.93 |
| Pitminster | 484.78 |
| Porlock | 702.64 |
| Ruishton/Thornfalcon | 588.00 |
| Sampford Arundel | 131.59 |
| Sampford Brett | 141.82 |
| Selworthy & Minehead Without | 238.51 |
| Skilgate | 51.49 |
| Staplegrove | 832.91 |
| Stawley | 144.24 |
| Stogumber | 327.66 |
| Stogursey | 515.23 |
| Stoke St Gregory | 363.72 |
| Stoke St Mary | 208.99 |
| Stringston | 44.90 |
| Taunton | 15,363.99 |
| Timberscombe | 161.08 |
| Treborough | 28.73 |
| Trull | 1,073.67 |
| Upton | 82.82 |
| Watchet | 1,224.32 |
| Wellington | 5,242.40 |
| Wellington (Without) | 311.45 |
| West Bagborough | 173.03 |
| West Buckland | 427.06 |
| West Hatch | 134.77 |
| West Monkton | 2,077.50 |
| West Quantoxhead | 166.18 |
| Williton | 937.69 |
| Winsford | 165.43 |
| Withycombe | 124.38 |
| Withypool & Hawkridge | 124.04 |
| Wiveliscombe | 1,145.73 |
| Woolton Courtenay | 169.80 |

Total Tax Base 56,622.78

SOMERSET WEST AND TAUNTON COUNCIL

PARISH COUNCIL PRECEPT 2019/20 (Local Government Finance Act, 1992)

PARISH/TOWN HOLFORD PARISH COUNCIL

To the Council of SOMERSET WEST AND TAUNTON COUNCIL being the Billing Authority for the said District.

The Council of the above-mentioned Parish/Town HEREBY GIVE YOU NOTICE that in respect of the financial year 2019/20 they will require from you the sum of £ 6500.00

(in words) Six Thousand and Five Hundred Pounds

Only _____

to meet the expenses of the Council and they do accordingly HEREBY REQUIRE you to pay the same.

Precept requests of less than £10,000 will be paid in one instalment in April 2019. Any precept request which is over £10,000 will be paid in two equal instalments one in April 2019 and one in September 2019.

Payment Details: Please pay the above sum by BACS to:

| | |
|-------------------------------|--------------------------------|
| Bank Name | <u>Natwest Bank</u> |
| Sort Code | <u>60-24-05</u> |
| Account Number | <u>95271260</u> |
| Account Ref / Name | <u>Holford Parish Council</u> |
| Address for Remittance Advice | <u>clerk@holford-pc.gov.uk</u> |

AUTHORISED AT A MEETING OF THE Parish COUNCIL

HELD ON THE 12 DAY OF November 2018

Signed Chairman _____

Signed Clerk _____

PLEASE RETURN TO: Somerset West and Taunton Council, Deane House, Belvedere Road, Taunton, Somerset, TA1 1HE

Please tick the box to acknowledge notification of the formation of Somerset West and Taunton Council